



KAZ, a Helen of Troy company, is a state of the art global leader in healthcare devices and home comfort appliances that operates in 65 countries on six continents, marketing high-quality, high-value products to the world's retail and pharmacy outlets. KAZ product portfolio includes Honeywell, Vicks, Scholl, Veet and Braun brands. For our EMEA Headquarters in Lausanne, we are sourcing a:

CREDIT COLLECTOR

Mission

Part of the AR team and reporting to the Credit Manager, your mission is the management of financial relations with multiple countries, chasing of outstanding debts, achieving monthly collection targets.

Your responsibilities

- Understand, connect and establish a relationship with customer finance department
- Report on Ageing, DSO and open items in AR balance
- Contact customers via telephone and email to speed-up the collection
- Prepare a clean remittance advice for cash application for each payment
- Manage the clearing of Debit Memos relating to customer deductions, ensuring validity of the deductions
- Set-up and maintain customer credit limits
- Assist and recommend bad debt provision calculations each month
- Participate to the AR Month-End closing duties
- Assist with any cross-functional projects that may improve business processes as required
- Act as a back up within the team and support other markets/clients when appropriate

Your profile

- Financial/Administrative background with previous credit collection experience in an international environment
- Fluent in English & French are a must, any other European language is an asset
- Good communicator, you show tenacity and are oriented to targets
- You are rigorous and detail oriented with a good understanding of financial analysis
- Proactive, you are autonomous and able to organise around priorities
- Excellent knowledge of Excel, Oracle or another ERP is an asset

We offer a fun place to work in, a very international and friendly atmosphere within a small-medium size company where you matter as an individual and where you can make the difference. If you are willing to be part of a dynamic team, please send your email application to:

hr-europe@kaz.com